

# OUR VERIFICATION PROCESS

## STEP 1 PLANNING & PREPARATION



- Complete online enquiry form
- Quote received from Premier Verification within 24 hours
- Sign and accept quote and return to Premier Verification
- Receive Data Verification pack and deposit invoice

- Complete and submit Data Verification pack and First Phase data to Premier Verification
- Premier Verification to review Data, choose samples and request evidence
- Submit all evidence to Premier Verification
- On-site scheduled

## STEP 2 ANALYSIS



## STEP 3 VERIFICATION



- On-site visit by Premier Verification Analyst at your registered address. Company information will be verified and interviews conducted by analyst
- Verification Analyst and Technical Signatory to review and analyse file

- Clear any Technical Signatory queries/request for additional documentation
- Premier Verification will issue a verification report and a verification certificate

## STEP 4 VERIFICATION OUTCOME

